

## VOLUME 2 – IGA SECTIONS CHECKLIST

### SECTION I: EXECUTIVE SUMMARY

- Agency facility description.
- List of ECMs evaluated.
- Analysis methodology.
- ECM Summary Table of Cost and Savings Estimates. (Exhibit 5, SEU format)
- List of recommended ECMs and costs.

### SECTION II: MEASURES NOT EVALUATED

- List and discussion of ECMs considered but not evaluated.
  - a. Include rationale for not being evaluated.
- List and discussion of ECMs evaluated but not recommended.
  - a. Include rationale for not being recommended.

### SECTION III: FACILITY DESCRIPTION & UTILITY ANALYSIS/BASELINES

- Base facility description information.
- Overview of facility operational characteristics and uses.
- List and description of major energy using systems.
- Summary of utility bills.
- Discussion/Presentation of utility rates and structures.
- Proposed utility baselines and discussion of how established.
- End use reconciliation with respect to baselines.
- Occupancy, set point, and standard of comfort parameters.
- Current energy management procedures.

### SECTION IV: ECMS

- Summary ECM Listing.
- Detailed ECM descriptions. (Analysis method, supporting calculations, results, equipment)
- Utility cost and consumption impact of each current/contemplated non-IGA/GESA ECMs.
- Equipment life expectancy and benefits.

### SECTION V: PRICE

- List fixed price for each ECM.

### SECTION VI: SAVINGS ESTIMATE & GUARANTEE

- Provide estimated energy and cost savings for each ECM proposed.
- Provide guaranteed energy and cost savings for Project.

### SECTION VII: TERM

- Proposed term for Project. (Based on project cost, operating period payments, & savings)

**SECTION VIII: ANNUAL SERVICE FEES**

- \_\_\_ Proposed annual fee for ESCO to provide follow on services.
  - M&V services (Schedule I)
  - Maintenance services (Schedule K)
  - Monitoring, reporting, and training services (Schedule M)
  - Inflation adjustment and payment schedule.

**SECTION IX: MILESTONES**

- \_\_\_ Milestone descriptions to measure Project ECM/CU installation payments. (Schedule F)

**SECTION X: APPENDICES**

- \_\_\_ Energy Star Score(s).
- \_\_\_ Data collected for analysis.
- \_\_\_ ECM specific data calculations.
- \_\_\_ All calculations and methodology used for IGA development.